

January 18, 2019

Greeting Parents/Guardians:

Taking the Advanced Placement exam is an important part of all AP courses at Ocean Lakes High School. Scoring well on an AP exam may earn students college credit, thus saving thousands of dollars in college tuition.

For the 2018 AP exams, students at Ocean Lakes High School will be registering online using Total Registration, LLC. This registration will take a few minutes and can be completed from any computer with internet access. **This process will begin on Friday, January 18, 2019 at 12:00am and end on Friday, March 29 at 11:00pm.** In order to register, you should click on the link provided on the Ocean Lakes High School website or visit www.TotalRegistration.net/AP/472308 to register. We strongly recommend that parents and students are both present while registering to answer questions correctly. Ensure you complete the process by printing the confirmation PDF file for your records.A

Here are the important dates for the registration process:

Friday, January 18, 2019	Registration/Payment Opens
Friday, March 29, 2019 at 11:00 a.m.	Registration/Payment Ends
Monday, April 1, 2019 at 9:00 a.m.	Site reopens for Registration
Thursday, April 11, 2019 at 11:00 p.m.	Late Registration/Payment Opens (\$55 late fee per exam-College Board Late fee)
Friday, April 19, 2019 at 11:00 p.m.	Late Registration/Payment Ends

***Students who request a full refund must submit a request through Total registration, prior to the end of school on Friday, March 29, 2019. *Partial refunds will be granted starting Wednesday, April 3, 2019 (\$15 cancellation fee).**

Students that receive free or reduced lunch, requiring financial assistance should contact [Mr. Bryan Everett](#) in the Guidance Office (757-648-5565). **Because of the NMSI grant, any student taking an AP Math, Science or English will pay a fee of \$42.50 for each exam. All other AP Exams will remain at the regular price of \$94.00.** We look forward to a great registration again this year with AP Testing.

Sincerely,

Bryan D. Everett
School Counselor/AP Testing Coordinator

Lindsey Comfort
Assistant Principal/AP Testing
Administrator