



Grading Practices

School: Ocean Lakes High School

Subject(s): AP English Language & Composition

Grade Level: 11

Homework

- Homework is defined as a task assigned to students intended to be completed outside the classroom
- Homework usually falls into one of three categories: practice, preparation, or extension
- Students who miss homework because of absence will receive the opportunity to make up missed work
- Late homework assignments assigned as a part of the bundle grade will not be accepted late.
- Assignments not a part of the bundle grade that is not turned in on the due date will receive an appropriate notation (i.e. M-Missing, NS-Not Submitted, AB-Absent, I-Incomplete)
- Individuals with extenuating circumstances will be dealt with on a case-by-case basis
- Homework is $\leq 10\%$ of the quarter grade

Late Work

- Assignments are expected to be handed in on the due date
- Due dates are needed to allow teachers to provide feedback and meet reporting dates
- If a student does not turn in an assignment on the due date, the teacher will enter an appropriate notation (i.e. M-Missing, NS-Not Submitted, AB-Absent, I-Incomplete)
- While late assignments may be accepted, students who are tardy in their submission will be charged a 10% late fee
- The teacher is not obliged to accept late work once the unit has been finished
- Individuals with extenuating circumstances will be dealt with on a case-by-case basis

Explanation of Zeroes

- Teacher will refrain from initially assigning a zero for work that is missing
- An appropriate notation (i.e. M-Missing, NS-Not Submitted, AB-Absent, I-Incomplete) will be put into the grade book meaning the assignment has not been turned in
- Efforts will be made to hold student accountable for completing missing work before assigning a zero
- Teacher will use discretion for exceptions for extenuating circumstances
- Students who exhibit a chronic pattern of behavior around missing work will receive a

referral for support services

Reassessment

- AP English 11 students may rewrite crafted essays receiving a grade below a B after a scheduled conference with the teacher.
- Timed essays and in-class assessments may not be retaken.
- The student's demonstration of effort to attain mastery learning, which includes test corrections and being caught-up with classwork and homework is a requirement of essay revisions.
- The student must arrange with the teacher for a rewrite
- End-of-semester exams cannot be retaken

Make-up Work

- Students will be given the opportunity to make up work for all excused and verified absences
- Immediately upon returning to school, the student must contact teachers concerning arrangements for making up work
- In the case of excused absences, students have two extra days for each excused absence not counting the day of return
- Work turned in after the allotted number of school days may receive a reduction in grade
- Assignments made at least two weeks in advance are due the day the student returns from an excused absence
- Students are expected to take a test or quiz on the day it is given unless they have an excused absence and have missed at least two consecutive days before the test or quiz
- Under extenuating circumstances, the due date for this work may be adjusted at the discretion of the teacher
- An assignment given to a student for make-up purposes will be given full credit provided it satisfies the conditions for make-up work

Extra Credit

- Extra credit shall be used sparingly and purposefully as an opportunity for further learning
- Students will not be offered extra credit if they have not completed all required assignments and assessments
- No extra academic credit may be given for bringing supplies, canned goods, or other items not associated with course and curricular objectives

For additional information, please access the [VBCPS Grading Guidelines for Secondary Schools](http://vbschools.com) on vbschools.com.