



Grading Practices

School: Ocean Lakes HS

Subject(s): English Core and Honors

Grade Level: 12

Homework

- Homework is defined as a task intended to be completed outside the classroom, and usually falls into one of three categories: practice, preparation, or extension
- Homework is < 10% of the quarter grade
- Students who miss homework because of absence will receive the opportunity to make up missed work
- Homework not turned in on the due date will receive a notation of missing in the gradebook
- While late homework assignments will be accepted until the close of a unit, full credit may not be awarded
- Points deducted vary depending on the date the work was received and significance of the assignment
- Individuals with extenuating circumstances will be dealt with on a case-by-case basis

Late Work

- Assignments are expected to be handed in on the due date, as due dates allow teachers to provide feedback and meet reporting dates
- Work not turned in on the due date will initially receive a notation of missing in the gradebook
- Late work will be accepted, but points will be deducted based upon the difference between the date the assignment was received and the true due date
- The teacher is not required to accept late work beyond the conclusion of a unit; for example, students may not simply submit all late work in the last week of a quarter
- Individuals with extenuating circumstances will be dealt with on a case-by-case basis

Explanation of Zeroes

- Teacher will refrain from initially assigning a zero for work that a student fails to turn in
- An appropriate notation (missing) will be put into the grade book to show that the assignment was never turned in to the teacher
- The teacher will make efforts to ensure student completes said work before assigning a zero
- Teacher will use discretion for exceptions for extenuating circumstances

Reassessment

- A student may be permitted to retake a major test he or she has failed within five school days of the date the failing grade was received, provided he or she has demonstrated best effort leading up to the assessment
- To retake said assessment, the student must complete the following tasks:
- Submit a written request to the teacher, including a reasonable explanation for requesting the retake
- Demonstrate his/her best effort to master learning, including but not limited to possible test corrections and being caught-up with all other classwork and homework
- Arrange a date with the teacher for a retake
- NOTE: if the test is passed on the 2nd attempt, the failing grade shall be replaced by the newer, passing grade

Make-up Work

- Students will be given the opportunity to make up work for all excused/ verified absences
- Immediately upon returning to school, the student must contact teachers re: arrangements for making up work
- Due dates for make-up work will vary depending upon the length of the absence and the difficulty level and time required to complete the assignment
- Work turned in after the date agreed upon by teacher and student will be subject to normal late work policies
- Assignments made at least two weeks in advance are due the day the student returns from an excused absence

Extra Credit

- Extra credit is rarely offered in English 12, if at all; when offered, it will be used sparingly and purposefully as an opportunity for further learning
- Students will not be offered extra credit if they have not completed all required assignments and assessments

For additional information, please access the [VBCPS Grading Guidelines for Secondary Schools](#) on vbschools.com.